

*This Project Pro-forma is used to capture **project descriptions, innovations and efficiencies**. It is not expected that all the information requested will be appropriate to all projects. Please provide as much information as possible. This form should be updated and resubmitted as projects develop.*

*Text in **shaded box** is guidance – click on text box and over type.*

MHA Authority	Milton Keynes Council						
Project Number	60639398						
Project Title	MKC PSP3 MKC Structures 2020 (MKC Bus Shelters)						
Client Contact	Thanga Kawsar, Sue Keem						
Client Details	Milton Keynes Council, Environment and Property, Highways, Synergy Park, Chesney Wold, Bleak Hall, Milton Keynes						
Brief Project Description (300 Characters)	<p>Feasibility assessment of the five types of Bus Shelters in Milton Keynes with a view to assessing whether green roofs or solar panels could be installed without compromising the structural stability of the Bus Shelters.</p> <p>Scheme undertaken on behalf of MKC Structures with the ultimate Client being MKC Passenger Transport who are reviewing possible sustainability measures.</p>						
Full Project Description	<p>Client's Objective</p> <p>Review of feasibility of installing green roofs on five types of Bus Shelter within Milton Keynes.</p> <p>Our Scope of Work</p> <ul style="list-style-type: none"> - Inspection of five Bus Shelters - Validate As-Built dimensions of five Bus Shelter types - Assess feasibility of installing green roofs or solar panels to five types of Bus Shelter - Compile conclusions in a technical note. <p>Project Outcomes - Accomplishments</p> <p>The project was able to successfully confirm that green roofs and solar panels are appropriate for some of the bus shelters with specific requirements to strengthen outlined. This allows Milton Keynes Council to move the initiative forward.</p> <p>Performance Milestones</p> <ol style="list-style-type: none"> 1. Programme – Target and actual delivery dates: <table border="1" data-bbox="518 1489 1508 1585"> <thead> <tr> <th>Deliverable</th> <th>Target Date</th> <th>Actual Date</th> </tr> </thead> <tbody> <tr> <td>Technical Note</td> <td>04/09/2020</td> <td>07/09/2020</td> </tr> </tbody> </table> 2. Budget – Target is for no change to budget following initial agreement and award of contract. Achieved 3. Quality – Target is for all deliverables submitted for review by Milton Keynes Council to either receive no comments, or for those comments to be closed out following one round of responses. Achieved 4. Health and Safety – No RIDDOR accidents or incidents on project, or others that lead to any loss in working time. Achieved <p>Quality Assurance / Quality Control – AECOM worked in accordance with our internal QA system, including internal checking of all key deliverables.</p>	Deliverable	Target Date	Actual Date	Technical Note	04/09/2020	07/09/2020
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Technical Note	04/09/2020	07/09/2020					

	Health & Safety – AECOM worked in accordance with our internal Health and Safety system, which included Designer’s Risk Assessments for all design work relating to identified future construction, and Safe Work Plans for AECOM staff on all site work where AECOM were present.	
Innovation	Inspections were undertaken using sandbags to anchor A-frame ladders so that social distancing could be maintained throughout.	
Lean Delivery / Efficiency Savings	By minimising scope, we were able to optimise the value offered to Milton Keynes Council by reducing future scope uncertainty with an early feasibility investigation.	
Sustainability	The inspections were organised sequentially using local staff to minimise carbon footprint. The purpose of the scheme is to inform future green uses for Milton Keynes Bus Shelters which will provide a benefit to the local economy/society and environment.	
Awards / Customer Satisfaction	The client was satisfied but this was not captured on an MHA 360 Performance Feedback Questionnaire.	
Address of Site	Milton Keynes	Multiple Site Project: <input checked="" type="checkbox"/>
Project Capital Value (if applicable)	N/A	
Fee Value	Estimated: £10k	At Completion: £10k
MHA PSP3 Delivery Team	Project Manager: Gideon Lowes	
	Delivery Manager: Mark Hatcher	
	Framework Manager: Jason Clarke	
Project Manager Contact Details	Gideon Lowes, AECOM Bedford, 07741-889687 gideon.lowes@aecom.com	
Other Useful Information	N/A	
Image References (Images to be provided separately)	<input type="checkbox"/> N/A	
Completion Certificates (to be provided separately)	<input type="checkbox"/> Have we requested & are they available? N/A	
This information provided by:	Who: Gideon Lowes	When: 06/11/2020