

Date of Project submission				
Name of MHA+ Group submitting Project bid				
Project Name/Contract Title <i>This should be concise and easily understood</i>				
Purpose: Clearly state <ul style="list-style-type: none"> • Benefits/change the project will deliver. • Extent it meets deliver MHA+ business plan priorities • Which Gold Standard recommendations are met 				
Total contract value <i>Please provide the TOTAL cost of the Project</i>		£		
Project duration <i>Please provide the estimated duration of the project</i>				
Annual value (if applicable)				
Timing <i>Please provide the estimated start and end dates for the project</i>	Planned start date:		Planned completion date:	

¹ Or other nominated lead - if there is a conflict of interest

Project Sponsor <i>Please provide Name, and contact details</i>	
Rationale: <i>Provide the background to the development of the project</i>	
Value for money <i>Include evidence that the proposed project represents value for money and negotiation has taken place to ensure the best price within the relevant market</i>	
Supplier name <i>Who will undertake delivery of the project? State if the Project Lead will be using other organisations/individuals to provide input</i>	
Supplier selection <i>Why has this Supplier been selected?</i> <i>Has the Supplier been provided with funding previously?</i>	

MHA+ project benefits

<p>What benefits will this project deliver in the short term? (6-12 months) <i>Please describe the short-term benefits of running this project</i></p> <p><i>Provide information of planned Project milestones</i></p>	
<p>What is the expected longer-term impact? <i>State what the longer-term benefits of running this project will be for MHA+</i></p>	
<p>Forward planning <i>Include if/how this project will be assimilated</i></p>	
<p>Outputs <i>What will the project actually produce?</i></p> <p><i>Such as new legislation; new product; fill perceived gap; fit for purpose documentation in place; trained people etc</i></p>	
<p>Efficiencies <i>State what cost savings/efficiencies will be achieved from successful completion of the project</i></p>	

Project governance

Date sent to MHA+ Programme Board	
Recommendation Comments from MHA+ Programme Board²	
Approved/Not Approved	
Signature of MHA+ Programme Board chair/vice chair	
Date:	

² Or from nominated scrutineer who has background information on this proposal