## Midlands Highway Alliance Plus PSP 4 **Process 1 - Flow Chart**

Commissioning Lot 1 Consultancy Services



**Process Owner** Suppliers Implementation Owner MHA+ Implementation Owner Framework Community Board Suppliers Framework Manager MHA+ PSP 4 Framework Manager Objective: To ensure the fast, efficient and effective commissioning of Lot 1 Consultancy Services through PSP 4 Click <u>here</u> to link to the Activity Notes for Process 1 Click to link to contracts, Client Suppliers Delivery Manager Suppliers Project Manager **CD** - Framework Information Identify Work to 5 - Table of Authorities be Delivered MHA+ Contacts Login to ISP to access 2 CD - Selection Procedure Inform your MHA+ (FI Annex B) Lead Representative S - Table of Supplier Contacts Login to ISP to access Hold point: Choose Lot 1 **CD** - Quotation Procedure Selection Procedure (FI Annex A) F2 - Request for Lot 1 Mini Direct Award Agree Brief and Locate a Suitable Contact Supplier **F3** - Mini Competition Scope with Client Project Manager Delivery Manager P2 - Staff Band Change Mini Competition Agree PSSC or PSC and Payment **Options** Prepare Cost Estimate CD - Contract Flow Chart and Programme (FI Annex D) Hold point: Agree Cost & CD 21 - Contract Data Programme Sign Contract for CD 1 - Contract Data PSC Part Order NO **CD 3** - Contract Data PSC Part 2 Template Notify Deliver Order Cancellation F4 - Early Warning Template of Process F5 - Compensation event Brief or Scope Changed? **F6** - Scheme Summary Change sheet F - Lot 1 360° Project Follow NEC4 Hold point: Approve Feedback Questionnaire NO Change Process<sup>1</sup> Compensation Event Submit completed work

**PSSC** - NEC4 Professional Services Short Contract PSC - NEC4 Professional Services Contract

F - Forms P - Process

**S** - Supporting Documents **CD** - Contract Documents

and complete 360°

Feedback Questionnaire