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| Professional Services Partnership  Project Description Sheet  This Project Pro-forma is used to capture project descriptions, innovations and efficiencies. It is not expected that all the information requested will be appropriate to all projects. Please provide as much information as possible. This form should be updated and resubmitted as projects develop.  Text in shaded box is guidance – click on text box and over type. | | |
| MHA+ Authority | ???? | |
| Project Number | ???? | |
| Project Title | ???? | |
| Client Contact | ???? | |
| Client Details | ???? | |
| Brief Project Description (300 Characters) | ???? | |
| Full Project Description | ???? | |
| Innovation | ???? | |
| Lean Delivery/ Efficiency Savings | ???? | |
| Sustainability | ???? | |
| Awards/ Customer  Satisfaction | ???? | |
| Address of Site | ???? | |
| Project Capital Value  (If applicable) | ???? | |
|  |  | |
| Fee Value |  | |
| MHA+ PSP Delivery Team | Project Manager | ???? |
| Delivery Manager | ???? |
| Framework Manager | ???? |
| Project Manager Contact Details | ???? | |
| Other Useful Information | ???? | |
| Image References (Images to be supplied separately) | ???? | |
| Completion Certificates (to be provided separately) | ???? | |
| This information provided by: | ???? | |
|  |  | |