

MHA+ PSP 4 Lot 2

360° Feedback - secondee

Secondee name		
Supplier		
Award (please tick)	Direct Award	mini-comp
Client Authority		
Completed by: Supplier Manager		
Client Manager		
Date:		

Performance Criteria - PSP 4 Supplier (Client To Score)	* Performance score (see below)
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* The highest rating against any service is 10 and the lowest rating is 0. Rate performance in whole numbers. As a guide, score descriptors are shown at the bottom of this document and follow the same format as the MSF 4 Performance Toolkit. When performance criteria is not relevant to your project enter - N/A

5	Project Management – Team working, integration , pro-active, progress oriented	
6	Responsiveness - productivity, adaptability to change , time to respond, advice and guidance, completion targets achieved, prompt replies to queries	
7	Communication - Information, reports, completeness, clarity, accuracy, timeliness	
8	Innovation - ideas, creative thinking, problem solving	
9	Value for Money - Technical knowledge provides value for money ; efficiency savings, where applicable	
10	Health & Safety - where applicable, applied experience, guidance and knowledge to ensure H&S guidance was met and the safety of others maintained	
TOTAL Average Score - Satisfaction of the PSP 4 secondee		

What were the particular strengths or weaknesses in secondee performance?

Strengths

Weaknesses

Actions to be taken where applicable

Score Descriptors

0 - Totally dissatisfied	1 - Not described but can still be used as a score	2 - Very dissatisfied	3 - Not described but can still be used as a score
4 - Dissatisfied	5 - Slightly dissatisfied	6 - Neither satisfied or dissatisfied	7 - Fairly satisfied
8 - Satisfied	9 - Very satisfied	10 - Exceptionally satisfied	